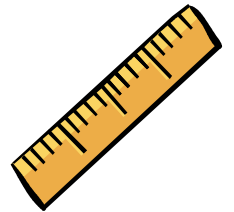


# Silver Spring Courtyards



## September 2011

Professionally Managed by Springwood Real Estate Services

### Community Management Office

43 Ashburg Drive, Suite 23  
Mechanicsburg, PA 17050  
717-591-1413

**Peg Beasley**  
*Residential Manager*  
pbeasley@springwood.net

**Bobby Lohss**  
*Service Manager*

**Gail Sagner**  
*Supportive Services*  
Phone #717-697-2255

**Emergency Maintenance**  
Phone #717-730-3529



**Silver Spring Courtyards** would like to join you in celebrating Labor Day. All Community Management Offices will be closed Monday, September 5th in observance of the holiday. For your convenience the office will be open Wednesday, September 7th.

Grandparents can be named Grandma or Grandpa, Nana or Papa, Nanny or Pappy or many other names. Whatever their name, they are all very special. A very special day has been set aside for them.  
**HAPPY GRANDPARENTS DAY!!!**  
**SUNDAY, SEPTEMBER 11, 2011**



Please join us in saying farewell to Danielle Heishman. Southern Community Services is hard at work looking for a replacement. In the meantime, please call Gail Sagner at 717-697-2255.



### **Green Gene Says:**

**Water, Water Everywhere**  
We each use about 12,000 gallons of water each year and 3/4 of all water is used in the bathroom. Take shorter showers to conserve water!

**Fall Inspection**  
Although we hate to admit it, summer is on its way out! It is time once again to prepare our homes for the upcoming fall and winter season. We will be scheduling a visit to your apartment to change your air filter, inspect your heating unit, check your smoke detector, and inspect for leaks. A notice will be posted in the laundry room and delivered to your door with the scheduled date and time.

## Tips for Effective Use of Your Heating Units

It is hard to believe that the summer is almost over...winter weather will soon be here! The thermostat that controls your heating unit is located on the wall in your dining room. Here are the basics:

Set your thermostat to a comfortable setting. Please do not continually move the thermostat to different settings with the change of the outside temperature. Turning your thermostat up several degrees at a time in an attempt to warm your apartment faster may result in the unit locking up and/or requiring service. Raise your thermostat 1 to 2 degrees at a time and allow it to cycle to the chosen setting until you reach your desired temperature.

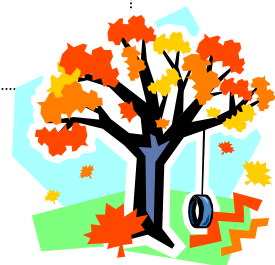
Don't forget to check your vents, located in the ceiling, to ensure they are in the open position.

When using your heating unit, keep your home closed tight to avoid letting out the heat.

We welcome all guests to **Silver Spring Courtyards**. Please remind friends and relatives that we have a Visitor Parking area at the far end of the courtyard.

This will allow the residents of **Silver Spring Courtyards** to park closer to the entrances of the building.

*Autumn Begins*  
*September*  
*23*



## A FEW KITCHEN FIRE SAFETY REMINDERS

- **Never leave cooking unattended.** If you must leave the kitchen for some reason, turn the heat off and take something with you, perhaps a dish towel or hot pad holder, to remind you that you have something cooking. Shield yourself from steam when uncovering food, especially microwave servings. Steam can cause serious burns.
- Keep items that burn away from the cooking area & appliances in your kitchen.
- Clean any grease build-up from the stove, oven & exhaust fan regularly. Cooking grease and oil ignite easily & burn rapidly.
- Avoid reaching over the stove for anything while cooking. Store frequently needed items in other areas of the kitchen.
- Keep pot handles turned inward.
- Keep appliance cords unplugged when not in use and keep them clean and dry. Be sure to check your electrical cords regularly to make sure they are not frayed or cracked.
- Dress for fire safety in the kitchen. Do not wear loose fitting clothing, light nightgowns or bathrobes while cooking. Oversized or long, draping clothes can easily brush against a hot burner and catch fire.
- Avoid using the oven handle as a towel bar. A towel can accumulate grease and oils and become flammable.

