

# Westminster Place at Stewartstown



## May/June 2011



*Professionally Managed by Springwood Real Estate Services*

### Community Management Office

16 S. Hill Street  
Stewartstown, PA 17363  
717-993-3809

Gloria Duncan  
*Residential Manager*  
gduncan@springwood.net

Cory McArdle  
*Service Manager*

*Supportive Services*  
Nancy Pilkington  
717-993-3860

Emergency Maintenance  
1-800-325-7190

Emergency Pull Cord  
Cancellation  
1-800-932-3822 



### From the Manager's Desk:

I think Spring has FINALLY sprung and we are getting so excited that we are able to enjoy the outdoors. The horseshoe pits are ready for some competition. We also have a nice Croquet set and Bocce balls for your enjoyment.

I personally want to thank all of you for your continued support in caring for our beautiful community. I'm looking forward to all of us having a safe and enjoyable summer.

### LIGHTS OUT ??

If you notice any lights out in the common areas or parking lot, please call the Community Management Office so we can replace them promptly.



### Elevator Assistance

**If you are inside the elevator and the doors will not open or the elevator will not move:**

Press the grey button with the word, "HELP" on it located on the panel to the right of the elevator doors. This button connects you to a service representative from ThyssenKrupp Elevator. ThyssenKrupp will immediately dispatch emergency services to safely get you out of the elevator. Non-emergency problems with the elevator should be reported to the Community Management Office promptly.

### PLEASE NOTE:

Westminster Place at Stewartstown is funded by state and federal programs that required that we verify your household income to prove that you qualified as a resident. The programs also require that we re-verify your income and assets before your lease renewal date. This is called a "Recertification". Although we are required to report the information, please be assured that if your were income-qualified when you moved in, changes to your income afterward will NOT affect your eligibility to live here.

Approximately 90 days before the effective date, we will contact you to arrange a recertification interview. You will be asked to bring current documentation regarding your income and assets. Therefore throughout the year, please be sure to keep all financial records (such as social security and pension letters, pay stubs, bank or investment account statements, interest or dividend notices, etc.) in a secure place that will be easy for you to find when the time comes.

We appreciate your cooperation in this process and promise to do everything in our power to make it easy for you!

### Important Days to Remember...

- June 14 - Flag Day
- June 19 - Father's Day
- June 21 - 1st Day of Summer

### Westminster Place at

**Stewartstown** welcomes visitors to our community. Please keep in mind that we have a controlled access building. For your safety and that of your neighbors, be sure you know the person you are allowing into the building.

## Fire Safety

Each apartment is equipped with a Stove Top Fire Stop that is attached magnetically under the vent hood of your stove. Please do not remove this. It has been installed for your safety.

It is a small (12 oz.), automatic fire extinguisher canister that sounds an alarm and releases a fire-suppressing powder onto the flame in the event of a stove fire. The powder, bicarbonate of soda, is harmless but very effective in putting out fires.

It is **not** meant to extinguish deep fat fires.

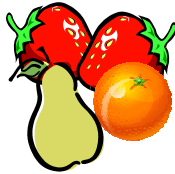
It requires no maintenance and cleans up with a vacuum and wet towels.

Please notify the Community Management Office immediately if your Stove Top Fire Stop is activated, so a new one can be installed promptly.



### Sunny Summer Salad

2 pears, sliced  
1 C. strawberries  
2 oranges, peels left on  
2 kiwi fruits, peeled and sliced  
Colorful greens such as radicchio or butter lettuce  
1/4 C. toasted coconut



**Dressing:**  
1 1/2 C. plain yogurt  
2 Tbsp. mayonnaise  
2 Tbsp. Honey  
Mix well.

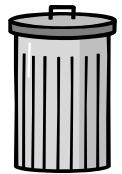
Cut orange slices into wedges.  
On 4 salad plates, arrange greens and all fruits into a design.  
Top with coconut.  
Serve the honey dressing on the side.  
Garnish with fresh mint.



**Green Gene Says:**  
**Wash your clothes on cold.**

A promotion for cold-water detergent promised that if everyone in New York City used cold water to do their laundry for just one day, enough energy would be saved to light up the Empire State Building for one month. Just think how much energy you can save!!!

Thank you for helping to keep **Westminster Place at Stewartstown** clean and neat. Our residents and guests appreciate the efforts we make to keep our buildings clean. Please keep in mind that all personal property needs to be kept in your apartment. Trash should be placed in a bag and tied before putting it in the trash chute. If you have a bulk item ready for disposal, please contact the Community Management Office for assistance.



### Tips for Effective Use of Your Air Conditioners

- Set your thermostat to a comfortable setting. Please do not continually move the thermostat to different settings as the outside temperature changes. Turning your thermostat down several degrees at a time to try to cool the apartment faster may result in the unit freezing up and/or requiring service. Lower your thermostat 1 to 2 degrees at a time and allow it to cycle to the chosen setting until you reach your desired temperature.
- Remember, on hot sunny days close your curtains or blinds on the windows where the sun shines in to avoid having your apartment being overheated by the sun!

- Don't forget to check your vents to ensure they are in the open position.
- Reduce the cooling load by using cost-effective conservation measures. When possible, delay heat-generating activities, such as cooking and dishwashing, until the evening.