



# Village at Highland Park

## December 2010



Village at Highland Park wishes all of you a joyous holiday season. We are looking forward to celebrating this wonderful time of year with our family and friends. The Community Management Office will close at noon December 24th and will be closed Monday, December 27th for the holiday. We will also close at noon on December 31st and will be closed Monday, January 3rd for the New Year's holiday.

If you have a maintenance emergency while the office is closed, please call the emergency number and an operator will be happy to contact a service person to assist you.

We are pleased that Stacie Dawson has joined us as Leasing Representative! If you have not met Stacie yet, stop by the Community Management Office to introduce yourself and to welcome Stacie to Village at Highland Park.



### *From the Manager's Desk:*

It's that time of year again!! Snow season is upon us and you never know when snow will cover the grounds. Following is our general plan for snow removal for the 2010-2011 snow season!

Our Service Team will either begin clearing the sidewalks as early as 6:00 a.m. or when the snow stops, depending on the anticipated snow fall. The sidewalks in front of the building will be cleared first. Our snow removal company will take care of clearing the parking lot. The Service Staff will keep after icy patches on the sidewalks and parking lot as much as we can. Because you live here, you may be aware of trouble spots first so ice melt has been provided at all the building entrances. Please use this to sprinkle areas if you notice problems. If you notice the ice melt supply is running low, please contact the Community Management Office so that we may replenish the supply. During times of inclement weather, use caution and common sense and stay on the sidewalk areas that have been cleared.

Village at Highland Park's snow removal company will clear the streets and parking lots. Please help them by moving your cars so they will be able to plow the parking lots completely.

### Community Management Office

1104-03 Columbus Ave.  
Lemoyne, PA 17043  
Phone: 737-4102  
amward@springwood.net

### Office Hours

8:30 a.m. - 5:30 p.m.  
Monday - Friday  
Saturday  
10:00 a.m. - 3:00 p.m.

Anna Mock-Ward  
*Residential Manager*

Stacie Dawson  
*Leasing Representative*

Jeff Elicker  
*Service Manager*

Andrew Smeigh  
*Service Technician*

Judy Stone  
*Porter*

**Emergency Maintenance**  
717-730-3426



**HAPPY**   
**HOLIDAYS!**



## **Green Gene Says:**

**Make Your Own Wrapping Paper.** Most wrapping paper sold in stores is not recyclable, so get creative! Wrap gifts with old maps, comics section of a newspaper, or child's artwork. Or use a scarf, attractive dish towel, bandana, or some other useful cloth item. If every family wrapped just three gifts this way, it would save enough paper to cover 45,000 football fields!



*Please take time as you are preparing for this holiday season to think about others less fortunate and donate to a local food bank.*

## **SAVING ENERGY = SAVING MONEY**

You don't have to spend money to make a difference in your heating bill. Use these free good ideas to keep warm, save energy, and save money!

- Close all of your window shades at night.
- Open window shades during the day at windows that receive direct sunlight.
- Only run the washer and dryer with a full load. Use cold water for laundry. Consider getting a rack or line to hang your clothes inside your apartment to dry.
- Clean the lint catcher in the dryer every time the dryer is used.
- Turn single lever faucets all the way to cold when drawing cold water. (If the lever is not fully to the cold side, cold water is introduced into the water heater every time the faucet is turned on and throughout the day energy is spent heating up lots of cold water that is never used).
- Unplug appliances (TV's, DVD players, computers, kitchen appliances, etc.) that are not being used or control them with a power strip that can easily be switched on and off.
- Plan meals that can be quickly cooked on the top of the stove. Avoid using the oven and avoid dishes that require a long time to bake or cook.
- Turn down thermostats in unused rooms.
- Put a rolled up towel on the floor in front of doors to the outside or in front of doors to unused rooms to stop drafts.

## **SNOWMAN HUMOR**

What do snowmen wear on their heads?

*Ice Caps!*

What do you get if you cross a snowman with a shark?

*Frost Bite!*

What do snowmen eat for lunch?

*Icebergers!*

Where does a snowman keep his money?

*In a snow bank!*





# DECEMBER WORD SEARCH



A	O	C	O	C	T	O	H	U	D	G
D	E	S	B	Y	B	B	O	H	E	I
S	L	E	D	L	O	L	L	I	H	C
S	P	I	F	D	W	E	L	C	A	T
L	L	L	I	E	S	S	Y	R	O	S
O	W	I	F	C	L	G	N	A	N	L
R	A	M	T	E	F	C	A	O	M	L
A	Z	A	T	M	S	N	I	T	W	E
C	G	F	F	B	I	T	C	N	R	B
G	O	C	I	E	A	R	I	S	O	E
M	N	T	G	R	Y	O	J	V	M	L
O	G	E	O	A	V	A	R	N	E	G
P	G	C	Y	L	I	G	H	T	S	N
W	E	P	J	Y	E	L	C	I	C	I
D	E	C	A	L	P	E	R	I	F	J

*Find the Hidden Words:*

BOWS

CAROLS

CHILL

DECEMBER

DECORATIONS

EGGNOG

FAMILIES

FIREPLACE

FESTIVE

GIFT

HOLLY

HOT COCOA

ICICLE

JINGLE BELLS

JOY

LIGHTS

SLED

SNOW